

Students
Discipline
Bullying

Bullying Incident Report Form

If you have been the target of bullying or have witnessed the bullying of a district student, complete this form and submit it to the building principal. Complaints against building principals should be submitted to the Superintendent. Complaints against the Superintendent should be submitted to the Board of Education. Reports of bullying will be investigated and disciplinary action will be taken as warranted..

Date Filed: _____ Time: _____

Name*: _____

Phone Number: _____

Indicate the appropriate response to the following with a check mark(s):

You are a: _____ student _____ parent _____ employee _____ volunteer

Date(s) of alleged bullying: _____

Name of student(s) subjected to bullying: _____

Person(s) alleged to have committed the bullying or harrassment:

Summarize the incident(s) or occurrence(s) of bullying as accurately as possible. Attach additional sheets or use the back side of the form, if necessary.

Names of witness(es): _____

Have you reported this to anyone else? _____ yes _____ no

If so, who have you reported to? _____

When did you report to this person? _____

What did you report? _____

*Students have the right to complete this form anonymously. However, it will be easier for the district to investigate this matter if as much information as possible is provided. Submission of a good faith complaint or report of bullying or harassment will not affect the complainant or reporter's future employment, grades, learning, or working environment. A complaint that falsely accuses someone will be subject to disciplinary action.

Implemented: December 2022

